



## PRIVACY NOTICE ON PERSONAL DATA PROCESSING

GIBITRE INSTRUMENTS S.R.L. (hereinafter the “**Company**”), in its role of data controller, pursuant to art. 13 of the European Regulation 679/2016 concerning the protection of personal data (the “**Regulation**”), wishes to provide you the following information:

### 1. Types of personal data

The personal identification data of the subject and its operational representatives provided in relation to the execution and management of contracts with the Company, including name, surname, contact details, e-mail addresses and positions where relevant (hereinafter the “**Data Subjects**”), will be processed by the Company in accordance with the Regulation and with local laws.

### 2. Purposes of the processing

Data processing is carried out for:

- manage commercial relationships and information related to the products and services offered by the Company;
- fulfill the pre-contractual, contractual obligations and comply with legal and regulatory obligations (eg tax and accounting obligations) deriving from existing relationships;
- exercise a legitimate interest of the Owner (eg right to defense in court and protection of credit positions);

Failure to provide the aforesaid data will make it impossible to establish a contractual relationship with the Company or, if already established, to execute the obligations and commitments deriving therefrom. The aforementioned purposes represent, pursuant to Article 6, commi b, c, f, suitable legal bases for the lawfulness of the processing.

### 3. Processing methods

The data shall be processed by the Company and by those entrusted by the Company with processing, by means of electronic and manual systems and according to the principles of fairness, integrity and transparency that are required by the applicable laws on data protection as well as by preserving the privacy of the concerned persons, through the implementation of technical and organizational measures ensuring an adequate safety level.

### 4. Storage of data

The data shall be stored in compliance with the applicable regulations on protection of personal data for time that is necessary to comply with the above mentioned purposes. In particular, personal data will be stored by Company for the whole duration of the contractual relationship and also after its termination, in compliance with applicable laws.



## **5. Comunicazione, diffusione e trasferimento dei dati**

Without prejudice to the duty of disclosure in order to fulfil any legal or contractual obligations, the data may be disclosed to tax or legal consultants, to collaborators of the Company, to public entities as well as to those persons that are authorized by the laws to receive such data, to italian or foreign judicial or other public authorities. Such entities act as independent data controllers.

In order to perform certain services implying the need of personal data processing, the Company may also avail of third parties, including in respect of the maintenance on the IT systems in which data are processed. These companies shall operate as external data processors in compliance with specific and adequate directions concerning the processing methods and safety measures as specified in specific contractual documents.

## **6. Rights of Data Subjects**

A Data Subject shall have the rights contemplated in the Regulation (articles from 15-21) in respect of the processing of data contemplated thereto: right of access, right of rectification, right to be forgotten, right to the restriction of processing, right to data portability, right to object and to withdraw previously given consent.

Data Subject may also lodge a complaint with the Supervisory Authority in case of infringement of regulations concerning the protection of personal data.

## **7. Identity and contact details of the Data Controller**

The Data Controller is GIBITRE INSTRUMENTS S.R.L., with registered office in Bergamo, via Dell'Industria n.73, phone number 035.460146, represented by its Legal Representative for the time being. The Data Controller is available at the following e-mail address: [privacy@gibitre.it](mailto:privacy@gibitre.it).